



## Board of Trustees Voting Meeting Minutes

June 17, 2021, 6:30 PM

Google Meet link: Meeting Link Expired

### 1. Call to order: 6:33 PM.

### 2. Opening Matters

- Pledge of Allegiance - [Flag](#)
- Attendance:
  - **Board Trustees:** D.Rufo, M.Reynolds, A.Bragoli, E.Falcone, S.Narahari, G.Queen, S.Glick, Y.Francois; M.Grenier; J.Work
  - **Administration:** G.Guarino Buli, H.Smith; C.Schaeffer; M.Boyd; C.Herman, D.Cosme; H.Rinker;

### 3. Opening statements – Dan Rufo

- Appreciations to Christine Herman for service as Lower School Principal
- Process for New Business - please submit public comment to email - publiccomment@rak12.org

### 4. Review & accept minutes from past meetings

- **May 20, 2021 Minutes** - Motion to approve May 20, 2021 Meeting Minutes made by E.Falcone; Seconded: S.Narahari. All in favor, none opposed. Motion carries. **Minutes from May 20, 2021 voting meeting are Accepted.**

### 5. Policy Reviews/Resolutions - Affirmation

- Approve Flexible Instruction Days Application – Explanation by Dr. G. Guarino-Buli Motion to approve May 20, 2021 Meeting Minutes made by E.Falcone; Seconded: M.Reynolds. All in favor, none opposed. Motion carries. Minutes from May 20, 2021 voting meeting are **Accepted.**

### 6. Committees Meeting updates – Committee Chairs

- Development Committee – M.Grenier - Board Development Report in Development folder.
- Curriculum & Achievement – D.Rufo. In committee, a discussion was held regarding the calendar and first day of school. Committee determined not to seek amendment of calendar.
- HR Committee – E.Falcone. Summary of Committee discussions.
- Finance Committee – S.Glick presented budget considerations and presumptions for budget FY 2021-2022.
  - Motion to approve transfer of funds from the General Checking into the Money Market Account as a reserve for future expansion, capital expenditures and other future needs made by M.Greiner; Seconded by E.Falcone. All in favor, none opposed. Motion

carries. **Carol Shaffer will transfer \$4,000,000 from the General Checking account to Money Market account.**

- Motion Approve FY22 Budget made by E.Falcone; Seconded by S.Narahari. All in favor. None opposed. Motion Carries. **Budget is Approved.**
- **Strategic Planning Committee** – Y. Francois Provided summary of committee meeting. Minutes in Strategic Planning Committee folder\_.
- **Legislative Committee** – G.Queen provided a summary of this month’s meeting relating to virtual town halls relating to articulated legislative agenda on charter schools.
- **Equality & Equity** – S.Narahari provided a summary of the committee meeting (Final meeting for the year) and discussed the culmination of this years’ work relating to the goals and purpose of the committee. Committee discussed the mural project. Town Hall meeting relating to Asian American Experiences. Discussions of how to incorporate what the committee is doing into PD and other training. Committee discussed incorporating into lower school.
  - Minutes in the E&E Committee folder
- **Business Manager’s Report** – C.Schaeffer – Report contained in Board Drive. Update from Coatesville: will be paying directly.
  - Approve S made by S.Glick; Seconded: G.Queen. All in favor, none opposed. Motion carries. **Staff Roster is Approved.**

## 7. Administration Reports

- Lower School Principal Report – Shared some of the highlights from what our teachers “learned this year.” Summary of Priority II provided by C. Herman. Main focus will be having all students back in-person and what needs to be done for re-entry. Next year focuses: extension opportunities, improving writing, Stem grant & equipment, creating student voice group, focus on norm setting.
- Upper School Principal Report – Summary of Priority II M.Boyd. Most priorities from last year were worked on and progress made despite the virtual environment. Focus areas of Teaching & Learning, Work Scrutiny & Student Voice. Provided summary LET data. Staff continued to receive evaluations. Even areas of weaknesses were still high on the 4.0 scale. Expectations for next year: (i) Google Classroom continued use and improvement; (ii) continued use of virtual options for meetings, SLC’s Parent Nights, College Process Meetings, IEP Meetings and recording of events where possible; and (iv) utilization of different learning tools and applications. Focus as we return to building will be on social and emotional learning and reviving and reimagining RA traditions and culture.
- CEO Report – Gina Guarino-Buli provided a summary. June **CEO Report**. Enrollment report is in folder, as is usual this is a time of withdrawals and new enrollment. Next round of grant applications for COVID grant applications being worked on.
  - Approve Instructional time template for the 2021-2022 SY(Due to PDE July 30, 2021) **Instructional Time Template** Motion to approve made by E.Falcone; Seconded by M.Greiner; All in favor; none opposed. Motion carries. **Instructional time template for the 2021-2022 SY is Approved.**
  - **New Health and Safety Plan Template** (due to State July 31) **H&S Plan Template**
    - Discussion of State Guidelines and plans for next year and intended operational details such as intent to return fully in person next year, vaccine requirements (none), intent not to require masks (but allowed if families prefer, and likewise, shields are available, and other optional mitigation will be permitted if families would like).

- Motion to Approve Health and Safety Plan Template made by E.Falcone; Seconded by S.Narahari; All in favor, none opposed. Motion carries. **Staff Roster is Approved.**

## 8. New Business

- **Leadership Retreat** – July 27 and 28<sup>th</sup>. Will be held at RA.
- **Board Term Renewals.** Each of the 2 year terms for the seats currently held by Janel Work and Kimberly Henkin are expiring, and these Trustees are not seeking additional terms. These terms will be open for new applicants.
  - **Greg Scott.** Motion to Approve Renewal of Greg Scott’s term as a Trustee was made by M.Reynolds. Seconded by A.Bragoli. All in favor, none opposed. Motion carries. **Greg Scott’s Two Year Term on the Board of Trustees is Renewed.**
  - **Yvan Francois.** Motion to Approve Renewal of Yvan Francois' term as a Trustee was made by S.Glick. Seconded by M.Greiner. All in favor, none opposed. Motion carries. **Yvan Francois' Two Year Term on the Board of Trustees is Renewed.**
  - **Dan Rufo.** Motion to Approve Renewal of Dan Rufo’s term as a Trustee was made by M.Reynolds. Seconded by A.Bragoli. All in favor, none opposed. Motion carries. **Dan Rufo’s Two Year Term on the Board of Trustees is Renewed.**
- **Board Officer Positions** - Zavia Herring to facilitate; Vote for nominations made in May.
  - President – D.Rufo. All
  - Vice President – E. Falcone All
  - Treasurer – S.Glick All
  - Secretary – M. Reynolds - All
  - Motion to adjourn the Election procedure portion of meeting made by E.Falcone; 2<sup>nd</sup> by S.Narahari. **Election procedures portion of the meeting is Adjourned.**
- **Discussion of Board Open Seats and Application and Interview Process** - to elect new Board Trustees. Board has can have up to 13 Trustees. Currently 3 seats are open. Once applications are collected, an ad hoc committee will review the applications and conduct the interviews to make recommendations to the full Board. The members of the ad hoc committee will be: E.Falcone, M.Greiner, A.Bragoli, G.Queen and S.Narahari.

## 9. Public comment.

- If not submitted as an email ([publiccomment@rak12.org](mailto:publiccomment@rak12.org)), please use the “Raise Hand” feature and you will be called upon.
  - Public comment relating to the graduation commencement ceremony not being rescheduled due to weather in the form of email from E.Baxter.
  - Public comment relating to plans for next year in person attendance plans in the form of email from K.Risch.
  - Public comment in the form of email from R.Golding relating to decision making in updating in person plans including present meeting, 8<sup>th</sup> grade graduation, prom, graduation ceremony.

**10. Adjournment** - Motion to adjourn meeting made by E.Falcone; Seconded: M.Reynolds. All in favor; none opposed. Motion passes. **Meeting Adjourned at 8:15 p.m.**

**11. Executive Session - Legal Matter**